

**Data Governance  
Action Minutes  
May 13, 2021**

**Members present:** Robert Bromfield, Nathan Cain, Desmond Dair, Dom Daher, Stephanie Darcy, Eric Freeman, Jeff Hamrick, Patrick Kao, Maggie Karaman, David Kirmse, Julie Kober, Dan McPherson, Deborah Panter, Martha Peugh-Wade, Nick Recchia, Kevin Wilson, Teresa Zane

**Recorder:** Linda Wong

**Approval of Minutes:** March 18, 2021

**Action:** Approved

**Approval of Jump Start Program**

This is a new initiative by Student Life to further engage first year and transfer deposited incoming students with an opportunity to take 1-credit, no credit course for free in the summer. Students will be coded as visiting students for the summer.

**Action:** approved

**Approval of Comprehensive plans around legal sex, gender pronouns, and gender**

There is support from cabinet with the proposals. Timeline and communication strategy will be rolled out with employees going live at the end of May. Students will wait until the fall semester or when Banner 9 upgrades are in place.

**Action:** approved

**Good of the order**

- Data Storage, Retention, and Destruction update: Data Stewards to review record type and work with the Office of General Counsel to seek outside counsel's review and possible recommendations of statute of limitations.
- SEM has a couple of cases that require defining, compliant with GDPR.

**Meeting adjourned:** 5:00 p.m.